



GRANADA SANITARY DISTRICT
OF SAN MATEO COUNTY

MINUTES
BOARD OF DIRECTORS
SPECIAL & REGULAR MEETINGS
May 15, 2008

CALL SPECIAL MEETING TO ORDER: The Special Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Woren at 6:30 p.m.

ADJOURN TO CLOSED SESSION

1. **Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9(c), three potential cases).**
2. **Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).**
Negotiating parties: San Mateo County Harbor District and Granada Sanitary District, property under negotiation: APN 047-262-010.

RECONVENE TO OPEN SESSION

President Woren announced that the Board took no reportable action in the Closed Session.

ADJOURN SPECIAL MEETING

The Special Meeting was adjourned.

CALL REGULAR MEETING TO ORDER

The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Woren at 7:32 p.m.

ROLL CALL: Directors: President Leonard Woren, Vice President Ron Fenech, Secretary Ric Lohman, Treasurer Gael Erickson, Board Member Matthew Clark.

Staff: General Manager Chuck Duffy, District Administrator Delia Comito, and District Counsel Jonathan Wittwer.

GENERAL PUBLIC PARTICIPATION

None

ACTION AGENDA

1. Consideration of the Sewer Authority Mid-Coastside General Operating and Capital Budgets for Fiscal Year 2008-09 and Associated Resolution of Approval.

The General Manager reported that the City of Half Moon Bay had approved the SAM General Budget conditioned on the removal of the funding for one additional staff member (\$90,000). The Board directed staff to amend the GSD resolution to remove funding for the additional staff member.

ACTION: Director Lohman moved to approve Resolution 2008-003 approving the SAM General Operating and Capital budgets as amended above. (Lohman/Clark) Approved 5-0.

2. Consideration of the Sewer Authority Mid-Coastside Collections System Operating and Capital Budgets for Fiscal Year 2008-09 and Associated Resolution of Approval.

ACTION: Director Lohman moved to approve Resolution 2008-004 approving the SAM Collections System Operating and Capital budgets. (Lohman/Clark) Approved 5-0.

3. Consideration of approval of the Projects included in the Sewer Authority Mid-Coastside IPS/Pump Station Capital Budget for Fiscal Year 2008-09, and the Associated Resolution of Approval and Related Actions.

General Manager Chuck Duffy reported that the City Council of Half Moon Bay failed to approve any of the IPS/Pump Station Capital Projects contained in the budget. District Counsel then explained the project process as outlined in the SAM JPA, and suggested that the Board authorize the General Manager to send the required 30 days notice to allow GSD to proceed with the consideration of revised project budgets with funding by two agencies, GSD and Montara Water and Sanitary District. District Counsel also requested to attach a list of the 8 projects to the resolution identifying the projects being approved. Finally, Mr. Wittwer stated that he believes the SAM JPA Agreement stipulates that the City of Half Moon Bay has a responsibility for all IPS projects.

ACTION: Director Lohman moved to have District Counsel send a letter stating that the City of Half Moon Bay is responsible for their share of fines levied against SAM for overflows from the SAM system. (Lohman/Fenech) Approved 5-0.

ACTION: Director Lohman moved to approve Resolution 2008-005 approving the projects in the SAM IPS/Pump Station Capital budgets with the addition of the project list as discussed above. This approval is conditioned upon all three agencies funding the projects as shown on the budget. (Lohman/Fenech) Approved 5-0.

ACTION: President Woren moved to authorize the General Manager to send a letter to the City of Half Moon Bay giving them 30 days notice for the IPS projects as outlined in the JPA Agreement. (Woren/Erickson) Approved 5-0.

The Board President reordered the agenda to consider Item # 6 at this time.

6. Consideration of Draft Local Agency Formation Commission Coastside Municipal Service Review and District Response.

The Board held a general discussion on the latest draft of the MSR. President Woren pointed out that the District's residential sewer service charge as listed in the report is still wrong.

ACTION: Director Lohman moved to have the General Manager send a letter to LAFCo staff with comments and corrections on the draft MSR, and to request that LAFCo schedule another public workshop to discuss the report.
(Lohman/Erickson) Approved 5-0.

4. Consideration of the Granada Sanitary District Budget for Fiscal Year 2008-2009.

General Manager Duffy went over the draft budget in detail with the Board. President Woren suggested that staff look into leasing a color copier instead of black and white, and to also add some budget for computer hardware. The final budget will be brought back at the next meeting for approval.

District Counsel left the meeting at this time.

5. Consideration of District Resolution and Response to California State Propositions 98 and 99 Concerning Government Eminent Domain Powers.

ACTION: Director Clark moved to send the resolution in support of Proposition 99. (Clark/Lohman) 5-0.

ACTION: Director Lohman moved to send a resolution opposing the passage of Proposition 99 by combining the best sections of the two resolutions included in the agenda packet. (Lohman/Fenech) Approved 5-0.

7. Consideration of Event to Celebrate District 50th Anniversary.

The Board held a discussion on how to proceed with the District's 50th Anniversary celebration. Board members can send suggestions to staff and any ideas will be brought back at the next meeting. President Woren and District Administrator Comito will coordinate the effort.

8. Consideration of proposal from District Engineer Kennedy Jenks for creation of a District GIS Map and database.

This item was discussed in detail during the District budget presentation. President Woren requested that any web based interface should work with web browsers other than Windows Explorer.

ACTION: Director Clark moved to approve the proposal by Kennedy/Jenks.
(Clark/Erickson) Approved 5-0.

CONSENT AGENDA

Director Clark requested that Item #9 be held for discussion.

10. Approval of May 2008 warrants totaling \$234,529.15 (checks 3025 - 3054).

11. Approval of Assessment District distribution #10 for \$1,261.52.

12. Approval of April 2008 Financial Statements.

ACTION: Director Lohman moved to approve Consent Agenda items 10, 11, and 12. (Lohman/Clark) 5-0.

9. Approval of Special Meeting minutes for April 24, 2008.

Director Clark requested several changes to the approved action for Item 6 in the April 24 minutes, to read as follows:

Director Clark moved to approve the Regulations and Ordinance, subject to: 1) adding a section to the ordinance that requires applicants to connect to the public sewer if this requirement is not included elsewhere in the District Code; and 2) add a definition for the term "flood plain".

ACTION: Director Clark moved to approve the minutes for the April 24, 2008 meeting as amended above. (Clark/Erickson) 5-0.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

13. Sewer Authority Mid-Coastside.

Director Woren reported that the SAM board was still deadlocked on selection of officers for the board.

14. Report on other seminars, conferences, or committee meetings.

President Woren reported on the CSDA meeting held on May 6, 2008, and the Special District Selection Committee Elections.

INFORMATION CALENDAR

15. Attorney's Report.

16. Treasurer's Report.

17. General Manager's Report.

18. Administrator's Report.

District Administrator Comito commented that the District Office would be a polling place for the upcoming June 3, 2008 election.

19. Engineer's Report.

ADJOURN REGULAR MEETING

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Ric Lohman, Secretary

Date Approved: June 19, 2008